THE ADVISORY COUNCIL ON AGING
MONTHLY MEETING

Monday, March 12, 2018
2:00 P.M.
Large Conference Room

Coastal Bend Council of Governments
Area Agency on Aging of the Coastal Bend
2910 Leopard Street; Corpus Christi, TX 78408

MINUTES

I. Call to Order. 2:05 p.m.

II. Pledge of Allegiance.
The Pledge of Allegiance to the National flag was led by Council Members.
1. The Pledge of Allegiance to the Texas State flag was led by Council Members.

III. Minutes of the February 12, 2018 Meeting.
Chair Cindy Payne motioned for the approval of the February 12, 2018 Minutes.
Motion to accept the minutes made by Tony Ferguson, seconded by Henry Aleman, motion passed without opposition.

IV. Chairman's Report.
1. Welcome Visitors/Guests –Viola Monrreal
Acknowledged Christina Martinez from Duval County Elderly Nutrition Program.
2. Advisory Council Provider Performance Review Report–Explanation of services rendered and completed objectives for FY17 Closeout Report& FY18 Status Report- Refugio County Elderly Program-Kenda Nelson
Kenda Nelson, Director of Refugio County Elderly Program, directed members to Handout 1. Report reflects from October 1, 2016-September 30, 2017 and October 1, 2017-January 31, 2018. Total HHS Funding Benchmark for FY2017 was $29,193 for Home Delivered meals and $9,972 for Transportation. Total Proposed Units for FY17 (Including Local Units) was 6,519 for Home Delivered and 1,186 for Transportation. HHS Annual Benchmark of funded Units was 5,898 for Home Delivered and 249 for Transportation. HHS Monthly Benchmark Oct 16- Sep 30 (Meal Units) was 491 for Home Delivered and 21 for Transportation. The Reimbursement Unit Rate for Home Delivered was $4.95, for Transportation was $39.98. Estimated Persons served for FY17 was 58 for Home Delivered and 55 for Transportation. Actual HHS Units Served through 9/30/17 was 5,577 for Home Delivered, which was 98% and the reason they did not reach 100% was because of Hurricane Harvey. There was a couple of weeks without services. Actual HHS Units served for Transportation is 248 which is 100% of the benchmark. Kenda shares the status report for this year also. The Benchmark funding went up a bit, $30,586 because they fed more clients than last year. Units up to 7,170, Benchmark of funded units is 6,179 with 515 units at $4.95. Proposed to feed 58 persons and so far served 2,060 which is 33% so far. In Transportation there is a Benchmark of $9,843, total units of 1,259 which is 256 funded units with 21 per month at a reimbursement rate of $38.45 which is down a bit since there is other assistance through REAL out of Alice. Plan to serve 55 people, so far there are 83 units and up to 32% in benchmark. REAL provides $45,600 in trips. That is why the reimbursement rate goes down. The county has less than 10,000 people, around 7,000-8,000 but there are a lot of elderly. In one community they serve Tivoli, Oswald, Bayside and Refugio. In Tivoli, 35% of all elderly people are under the poverty line. Transportation is provided to these individuals. There are 8 vehicles and 8 drivers. This year was difficult because of Hurricane Harvey. The entire county was without water, electricity and phones for a month. From August 25th- September 12th there were waivers provided to deliver MREs (military meals) to the devastated individuals. Total of 10 meals for clients. *Mr. Leija asks where to pick up the meals*. Kenda explains the military delivered them. Waivers were necessary as the MRE's may not meet criteria. Some clients are still living in tarps, but there has been so much done to assist individuals. *Mr. Leija asks how many are in disaster relief conditions.* Kenda explains that there are not many places to live, so many are displaced and relocating.

V. Action Item(s).
1. 2017 Close Out Report-Viola Monrreal
Viola Monrreal directed ACoA members to Handout 2 (blue). Explained that at last month's meeting it was a Staff report and since has been approved as close out. It is for 2017 funding and after the funding ends all of the statistical data has to be sent to the State so they can close out our books. There can no longer be billing to those

grants, everything is closed and the way it should be. Under Administration toward the middle of the page it says total MSS funding sources. $212,439 under Administration, $87,128 under Data Management, $576,326 under Access & Assistance Services, $1,661,776 under Nutrition Services, $447,149 under Services to Assist Independence and a total of $2,984,818. Under total all funding sources (cash only), those payments include matching funds required for certain funding sources. Totaled across it will show $1,420,295, which is total amount received in match, for a total of $4,405,113. *Mr. Leija asks if the Services to Assist Independence includes ramps.* Viola explains yes, that is included.

Motion to approve 2017 Close Out Report was made by Anna Marie Silvas and seconded by Tony Ferguson motion passed without opposition.

VI. Staff Reports.

1. Presentation of Appreciation for Outgoing Chairperson Frances Morrow- Viola Monrreal
   The ACoA recognizes appreciation for Frances Morrow, outgoing Chairperson. This is in appreciation to Frances for her time served as Chairperson.
2. Post Hurricane Report- Viola Monrreal
   Mrs. Monrreal explained we have assisted some individuals in the Refugio area. There are 2 pots of funding being utilized right now. One was $10,000 worth in gift cards in increments of $50 and $100 cards. There are about $3,600 left. There is also a budget from National Council on Aging of $75,000 for assistance with utilities, for deposits, with clothing, transportation. Already assisted about 10 clients with utilities. *Ana Marie Silvas asks who they contact for assistance*. Viola explains they can call the main line and be directed. There is a $5,000 pot of funding specific for Port Aransas from a corporation in Alabama. If clients are bedbound, it is possible to make arrangements to go to the client.
3. Texas Lifespan Respite Desk Review-Viola Monrreal
   Mrs. Monrreal explained there was a desk review done under Aging and Disability Resource Center. Been in operation over 6 years, but now HHS is looking at everything being done. Because the Texas Lifespan Respite program closed they wanted to do a desk review to monitor that. There was an area of concern that there were findings. Under allowable costs with Lifespan Respite. One question was that when a bill is paid, for example when an invoice is received the month audited was February 2017. What was sent came in January but was booked in February. Questioning an expenditure for one of the contractors because the invoice was for January but was booked in February. After findings were made, responses must be made to work out resolution to take care of the finding. Explained would make contact with Contractors about invoices being turned in within the month or no later than ten days of the month. For the domain that was said to not have existed online, it is actually the email addresses domain. Total amount questioned was $212.93. There was also an expenditure for Yellow pages questioned for $1.40. Questioning the written permission necessary for advertising. In the phonebook it is a listing versus an actual advertisement. Sent the evidence for the proof. Waiting on final report.
4. Lifespan Respite NFA-Viola Monrreal
   TARC (Texas Association of Regional Councils) update, ties into the Lifespan Respite NFA. We did finally receive the NFA. Had been told we would receive this under the ADRC, received in January. We were one in four that had not received it yet. Some changes are the budgeting area was usually the Planning, Working, and Approved budgets. Moving toward doing away with that. Looking to give an allotted amount of funding and that is total then broken down. There will be a dollar amount and "pretend" the funds are there and it will be worked out at State Level. No longer have to wait for an NFA to come in. And do away with Carry Over, so any funds set aside to carry over to the next year, will be use it or lose it. Look very carefully at the budget. No longer moving around funds and now must use what is budgeted. No extensions, no exceptions. There will no longer be extensions given. There will be changes to the Ombudsman program internally, waiting on approval of changes. Four AAAs have subcontracted the program out. When reports are received on the 10th of the month, it is stamped on that date, there have been phone calls due to receiving invoices after 45 days. There was a corrective action needed.
5. Benefits Counseling~ "Medicare Hot Topic" - Letty Ochoa
   Ms. Ochoa Benefits Counselor explained "Show Your Heart Some Love this Valentine's day". Medicare does cover heart screenings at no cost every five years. Just let your doctor office know you want the free screening. Moving forward to importance of outreach, where it is staff or volunteers, or ACoA members because many people do not know what is available. It is important to keep up with what is available. Ask clients how they get their medicines and it may be that they do not have a drug plan.

VII. Committee Reports.

1. TSHL / Advocacy Committee Report- Mark Walsh
   Mr. Walsh shows the brochure and shows the surveys that have been made for the counties. Please take some and distribute to demographic necessary. Hoping to get surveys returned here to Frances. Frances also shows the article done in the little metro leader paper for TSHL.

VIII. New Business

1. Birthdays- Viola Monrreal/ Monzeratt Silgero
   Acknowledged February Birthdays- Ruben Saenz February 27th

IX. Announcements.

1. Reminders and Misc.- Monzeratt Silgero
   Meeting March 12th at 2:00pm.
2. Other Announcements
   - White House VA Hotline-Viola Monrreal explains that it is now fully staffed and operational.
   -Marcos with Community Action shares the 5k that is being hosted in March. Prom theme.

X. Adjournment.

Chair Payne adjourned the ACoA meeting at 3:15pm.